

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM  
 HEADQUARTERS, PERSONNEL WING, AAYAKAR BHAWAN, P-7, CHOWRINGHEE SQUARE, KOLKATA - 69.  
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No. 1E/2/2014-15/ 5964

DATED: 03/11/2014

To  
 The Deputy Commissioner of Income Tax,  
 Headquarters (Technical), Kolkata.

**Sub: Manpower position as on 01.11.2014 - Sending of -**

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Kindly find enclosed herewith a Cadrewise manpower position, with regard to Group-'B' (Non-Gazetted) Group 'C' and Group 'D' officials in West Bengal Charge as on 01.11.2014 for necessary action at your end.

Sl. No.	Name of the Post	Sanctioned Strength	Working Strength	Vacancies	
1.	Income Tax Inspector	968	887	81	
2.	Office Superintendent	386	373	13	
3.	Executive Assistant	Stenographer Grade-I (G.P. Rs. 4200/-)	157	109	48
4.		Stenographer Grade-II (G.P. Rs. 4200/-)	313	33	280
5.		Senior Tax Assistant	1340	1126	214
6.	Tax Assistant/ Steno Gr. III/Driver	Tax Assistant	682	844	424
7.		Stenographer Grade-II (G.P. Rs. 2400/-)	110		
8.		Staff Car Driver, Spl. Grade	04		
9.		Staff Car Driver, Grade - I	26		
10.		Staff Car Driver, Grade - II	22		
11.	Notice Server/LDC /Driver	Notice Server	555	508	47
		Lower Division Clerk	51	14	37
		Staff Car Driver (OG)	20	08	12
12.	Record Keeper*	Nil	01	(-1)	
13.	DPA Grade 'A'	09	03	06	
14.	DPA Grade 'B'	01	Nil	01	
15.	Sr. Hindi Translator	04	04	00	
16.	Jr. Hindi Translator	05	01	04	
17.	Jr. Gestetner Operator	1002	Nil	347	
18.	Duftry		151		
19.	Sr. Peon		Nil		
20.	Peon		178		
21.	Chowkidar		49		
22.	Farash		13		
23.	Sweeper		29		
24.	MTS		235		

\* The cadre of Record Keeper was abolished at the time of restructuring of the Department in the year 2001 and accordingly the sanctioned strength of that cadre is reduced to 0 (zero). However, in the DOMS letter F. No. 48/1/2001-AP/DOMS/141 dated 04-06-2001, it was provided that the existing Record Keepers would hold the post as personal to them. None of the post would be filled up on their vacating the post. The existing 1 (one) Record Keeper is now holding the post as personal to them in accordance with the said provision.

(SANAT KR. RAHA)

DCIT, Hqrs. (Pers.), Kolkata